

NHTC Ranch Program Requirements

This document has been compiled to assist our customers with understanding the requirements of the NHTC/SAV Ranch Program. Please review this material so that you will have a better idea of what is required as we move forward with your ranch's verification. **PLEASE NOTE: This document details GENERAL requirements and not all circumstances can be detailed here.**

General Requirements:

- ❖ After the completion of the NHTC Application, RCR will determine your potential eligibility for all claims. Your farm/ranch must be evaluated with an initial onsite audit before you can use the NHTC/SAV claims.
- ❖ RCR will send you a Quality Manual which contains program information and templates that can be used for record keeping. An onsite audit will then be scheduled.
- ❖ Onsite, the auditor will go through a series of questions to verify that the information sent with the application is true and correct. The auditor will need to view your storage facilities (where antibiotics and any hormone products are kept), the area(s) in which all of your feed products are stored, and they will need to be shown at least one group of cattle that are going to be verified so that they can verify that all of the ID's are documented correctly. You should allow for at least one hour to complete the audit (if records are completed and readily available). This does not including travel times to storage facilities and cow pastures.
- ❖ Once your location is approved, your name, address, approval date, and claims approved for will be added to the RCR Approved Supplier Listing which is made available to the USDA. Basic information such as Ranch Name, Calf Group, & Claims Approved For will be posted on our website for buyer reference.

Program Requirements:

- ❖ Animals in the NHTC Program must never be administered growth hormones.
- ❖ If any hormones are administered, the animal must be identified in a manner that indicates it no longer qualifies for the NHTC program (new ear tag, notches, etc). There must be records to support this action.
- ❖ All NHTC cattle MUST have a PCT Tag (EID) applied BEFORE they leave the approved ranch of origin. These animals also must move DIRECTLY to a NHTC approved location in order to maintain their claim. Purchased cattle do not qualify for NHTC if they moved to an unapproved location.
 - If calves are Source and Age approved only, they may move to an SAV APPROVED LOCATION without a PCT Tag and maintain their SAV approval status.
- ❖ The names and manufacturers of any pre-mixed and/or commercial feeds must be documented and must be accompanied by a Feed Letter of Guarantee (copy of letter provided to rancher with application and in the Manual) signed by the manufacturer (not the dealer where the feeds were purchased). (This includes all cattle feed that may or may not be fed to program cattle.)
- ❖ At the time of shipping, the rancher is required to complete a shipping document (provided by RCR) to be sent to the next location along with a copy of the complete tag manifest.
- ❖ If cattle have been tagged with a PCT Tag and they fall out of conformance for any of the above mentioned claims, the producer is responsible for sending those tag numbers to RCR so that the claims can be adjusted for those particular animals.

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